CALL TO ORDER AND OPENING STATEMENT
Mrs. Colleen Prior, Board President, called the meeting to order at 7:00 p.m. by reading the following statement: The May 25, 2017 meeting of the Sea Girt Board of Education is called to order. Advance notice of this meeting was published in accordance with the "Open Public Meetings Act", P.L. 1975, c. 231. Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Any individual wishing to address the Board shall be recognized by the presiding officer and shall give their name, address and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not during the public portion of this meeting discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. The agenda references lettered documents. All of those documents are available in the red binder on the table. Please do not remove any of these items so that any community member can review all of the documents in their entirety.

PLEDGE OF ALLEGIANCE
Mr. Mahon, School Acting Superintendent, led the Pledge of Allegiance.

ROLL CALL
Ms. Bellaran-Present  Dr. Loughlin-Present  Mrs. Mele-Present
Mrs. Lynch-Present  Mrs. Prior-Present

Also in attendance:  Mr. Robert Mahon, Acting Superintendent
Brian F. Savage, Ed. D.,
School Business Administrator/Board Secretary

PUBLIC COMMENT ON AGENDA ITEMS
There were no public comments on the agenda items.

COMMITTEE REPORTS

- Insurance/Finance/Building & Grounds  Dr. Loughlin
  Dr. Savage noted that he reviewed with the Finance Committee the bills and purchase orders for the month. Additionally the Finance Committee went over summer projects that are being considered.
- Personnel/Negotiations  Ms. Bellaran
- Curriculum/Technology  Mrs. Lynch
  - Science
- Policy/Legislation  Mrs. Mele
• Ad Hoc Planning Committee    Mrs. Bellaran & Dr. Loughlin

Dr. Loughlin reviewed the actions of the Ad Hoc Committee noting that there have been two meetings and that topics being discussed are the current level of communications within the District, the Superintendent Search and the upcoming input sessions.

6.  **CORRESPONDENCE**
The Board of Education received letters of support for a teacher.

7.  **ADMINISTRATIVE REPORTS: Mr. Mahon and Dr. Savage**

- H.I.B./V.V. Report: There were no incidents this month.
- School Board nominating petitions for the November election must be delivered to the Monmouth County Clerk by 4:00 p.m. on July 31, 2017.
- Grants
  - $500 award to Ms. Christine Facer by MC3 for Go Animate Program
  - Free 10 weeks Technical Assistance on behalf of Environmental Defense Fund Fellow Program submitted by Carly Fanslau
- Student Achievement
  - World Festival
  - Music in the Parks School Band
  - PARCC participation
  - Dance-A-Thon
  - Character Education Assembly – Dr. Paul Wichansky

**BUSINESS ADMINISTRATOR’S MOTIONS**

Dr. Loughlin motioned to approve the following:

8.  **Dr. Savage**: Request the Board accept the minutes of the open and executive sessions as written for April 24, 2017, May 3, 2017 and May 12, 2017.

Ms. Bellaran seconded, and the motion carried on a roll call vote:
Ms. Bellaran-yes    Dr. Loughlin-yes    Mrs. Mele-yes
Mrs. Lynch-yes     Mrs. Prior-yes

Ms. Bellaran moved to approve the following:

9.  **Dr. Savage**: Request permission to pay the Current Bills for the month of May 2017, in the amount of $158,806. Said list will be filed and made part of the Minutes.

10.  **Dr. Savage**: Request approval of the payroll for the month of May 2017 in the amount of $204,587.67.

11.  **Dr. Savage**: Request approval of the Student Activity/Graduation Account Disbursements for May 2017 as listed in Document “Q”.

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12. **Dr. Savage**: Request approval of Special Education Tuition, Transportation and Vocational Tuition and Transportation for 2016-17 school year listed in Document “S”.

13. **Dr. Savage**: Request approval of transfers to the budget listed in Document “B” and approval for submission of the Monthly Transfer Report for the Year 2016-2017, listed in Document “C” to the Monmouth County Superintendent of Schools.

14. **Dr. Savage**: Request Board adoption of the following resolution:

   RESOLVED: that pursuant to N.J.A.C. 6A:23-2.11 the Business Administrator certifies that as of April 30, 2017 no line item accounts have encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

   RESOLVED: that pursuant to N.J.A.C. 6A:23-2.11, the Sea Girt Board of Education, after review of the Secretary’s and Treasurer’s monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23.


Dr. Loughlin seconded, and the motion carried on a roll call vote:

   Ms. Bellaran-yes   Dr. Loughlin-yes   Mrs. Mele-yes
   Mrs. Lynch-yes     Mrs. Prior-yes

**SUPERINTENDENT’S MOTIONS**

Mrs. Mele moved to approve the following:

15. **Mr. Mahon**: To recommend the Board approve the following Sea Girt School Policies on second reading:

<table>
<thead>
<tr>
<th>Type</th>
<th>Number</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy</td>
<td>P4160</td>
<td>Physical Examination (Revised)</td>
</tr>
<tr>
<td>Policy</td>
<td>P8350</td>
<td>Records Retention (New)</td>
</tr>
<tr>
<td>Policy</td>
<td>P3160</td>
<td>Physical Examination (Revised)</td>
</tr>
<tr>
<td>Regulation</td>
<td>R3160</td>
<td>Physical Examination (Revised)</td>
</tr>
<tr>
<td>Regulation</td>
<td>R4160</td>
<td>Physical Examination (Revised)</td>
</tr>
</tbody>
</table>
16. **Mr. Mahon**: Recommend approval of the following facility use requests:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Location</th>
<th>Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sea Girt Recreation Running Camp</td>
<td>School Grounds - Outdoors</td>
<td>Wednesday, July 12th, 19th, and 26th And August 9th 5:30 p.m. to 7:30 p.m.</td>
</tr>
<tr>
<td>Sea Girt PTO Memorial Day Games</td>
<td>Gymnasium</td>
<td>Monday, May 29, 2017 10:00 a.m. to 3:00 p.m.</td>
</tr>
<tr>
<td>Sea Girt PTO Open Gym (Retroactive Approval)</td>
<td>Gymnasium</td>
<td>Friday, May 5, 2017 6:45 p.m. to 9:00 p.m.</td>
</tr>
</tbody>
</table>

17. **Mr. Mahon**: Recommend approval of the daily/hourly rates of pay for the following staff positions for the 2017-18 school year.

- **Substitute Teachers**: $85.00/day  $90.00/day after 5 consecutive days
- **Substitute Nurse**: $150.00/day
- **Substitute Secretary**: $65.00/day
- **Substitute Custodian**: $15.00/hour
- **Substitute Custodian with black seal license**: $16.50/hour

18. **Mr. Mahon**: Recommend approval of the following personnel for summer programming for students:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Summer Programming</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martin Mundie</td>
<td>Music Teacher</td>
</tr>
<tr>
<td>Dorothy Carew</td>
<td>Summer Basic Skills Teacher</td>
</tr>
<tr>
<td>Cortney Genis</td>
<td>ESY 3</td>
</tr>
</tbody>
</table>

19. **Mr. Mahon**: Recommend approval of the following personnel for professional development hours:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kristi Curry</td>
<td>Summer 2017: Lindamood-Bell Workshop</td>
</tr>
<tr>
<td>Elyse Vanderspiegel</td>
<td>Summer 2017: ELA Curriculum development of research task and literary analysis assessments (3 hours) Preview and develop units with new Science Program (5 hours)</td>
</tr>
<tr>
<td>Schedule B Position</td>
<td>Applicant(s)</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>Team Leader - Primary</td>
<td>Mary DeCristofano</td>
</tr>
<tr>
<td>Team Leader – Intermediate</td>
<td>Elyse Vanderspiegel</td>
</tr>
<tr>
<td>Team Leader - Prehigh</td>
<td>Cortney Genis</td>
</tr>
<tr>
<td>Safety Patrol Advisor</td>
<td>Richard Wnek</td>
</tr>
<tr>
<td>Drama Club Advisor</td>
<td>Martin Mundie</td>
</tr>
<tr>
<td>Asst. Drama Club Advisor</td>
<td>Kelly Schimpf</td>
</tr>
<tr>
<td>Coach in Charge of Athletics</td>
<td>Richard Wnek</td>
</tr>
<tr>
<td>Overnight Field Trip Chaperone</td>
<td>Cortney Genis</td>
</tr>
<tr>
<td>Soccer Coach (boys)</td>
<td>Richard Wnek</td>
</tr>
<tr>
<td>Soccer Coach (girls)</td>
<td>Maureen Masto</td>
</tr>
<tr>
<td>Baseball Coach</td>
<td>Richard Wnek</td>
</tr>
<tr>
<td>Softball Coach</td>
<td>Kaitlyn Sorocka</td>
</tr>
<tr>
<td>Lunchtime Sports Advisor</td>
<td>Kara Ragan</td>
</tr>
<tr>
<td>Lunchroom Advisor</td>
<td>Dorothy Carew</td>
</tr>
<tr>
<td>Lunchtime Study Hall Advisor</td>
<td>Lori Campbell</td>
</tr>
<tr>
<td>Basketball Coach (girls)</td>
<td>Cortney Genis</td>
</tr>
<tr>
<td>Tennis Coach</td>
<td>Ryan Ritchey</td>
</tr>
<tr>
<td>Cheerleading Coach</td>
<td>Kelly Schimpf</td>
</tr>
<tr>
<td>Peer Leader Advisor</td>
<td>Melissa Belott</td>
</tr>
<tr>
<td>Peer Leader Asst. Advisor</td>
<td>Maureen Masto</td>
</tr>
<tr>
<td>Newspaper Advisor</td>
<td>Kerry Lopez</td>
</tr>
<tr>
<td>Technology Facilitator</td>
<td>Laura Dunbar</td>
</tr>
</tbody>
</table>

20. Mr. Mahon: Recommend approval of the following personnel for 2017-18 Schedule “B” positions:
21. This motion was held until after executive session.

Mr. Mahon: To approve the 4 day work week (Monday – Thursday) summer schedule for all 12-month office employees, from July 1, 2017 to August 18, 2017.

22. This motion was held until after executive session.

Mr. Mahon: Recommend approval of ____________ as School Psychologist/Counselor for the 2017-2018 school year subject to verification of certification and fingerprinting documentation.

23. Mr. Mahon: Recommend approval of Jillian Disposto Clayton as Substitute Teacher for the remainder of the 2017-2018 school year subject to verification of certification and fingerprinting documentation.

24. Mr. Mahon: Recommend approval of Kelly Schimpf, as a Part Time Instructional Aide for the 2017-2018 school year.


26. Mr. Mahon: Recommend approval of Meghan Rady as a Full Time Instructional Aide for the 2016-2017 school year.


Mrs. Lynch seconded, and the motion carried on a roll call vote:
Ms. Bellaran-yes Dr. Loughlin-yes Mrs. Mele-yes
Mrs. Lynch-yes Mrs. Prior-yes

28. COMMENTS OR QUESTIONS FROM MEMBERS OF THE PUBLIC

Mrs. Leonhardt, 720 Boston Blvd, Sea Girt NJ, noted that she was in favor of reinstating Mrs. Facer and presented a petition that was signed by residents of Sea Girt also expressing their desire for Mrs. Facer to be reinstated. She spoke of Mrs. Facer’s devotion and extra effort she put out for the students of Sea Girt Elementary School. She hopes that the Board of Education will take action to retain Mrs. Facer.
29. Dates to Remember:
   - May 30, 2017 – Community Input Session Meeting New Jersey School Boards Association 7:00 p.m. in the IMC
   - June 2, 2017 - Deadline for Regular Board of Education Meeting
   - June 22, 2017 - Board of Education Meeting – 7:00 p.m.
   - July 31, 2017 – New Jersey School Boards Association – 4:00 p.m. deadline for candidates to file petitions with the County Clerk. Packets are available online.

30. RESOLUTION FOR EXECUTIVE SESSION

RESOLVED, that the Sea Girt Board of Education meeting hereby convenes to executive session to discuss 5 personnel matters, 0 student matter, 2 contractual matters, and 0 legal matter.

It is anticipated that the executive session will take approximately 90 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

31. ADJOURNMENT TO EXECUTIVE SESSION

Mrs. Lynch moved to adjourn to executive session at 7:22 P.M.:

Dr. Loughlin seconded, and the motion carried on a roll call vote:
   - Ms. Bellaran-yes
   - Dr. Loughlin-yes
   - Mrs. Mele-yes
   - Mrs. Lynch-yes
   - Mrs. Prior-yes

32. ADJOURNMENT FROM EXECUTIVE SESSION

Ms. Bellaran moved to adjourn from executive session at 12:12 A.M.:

Mrs. Mele seconded, and the motion carried on a roll call vote:
   - Ms. Bellaran-yes
   - Dr. Loughlin-yes
   - Mrs. Mele-yes
   - Mrs. Lynch-yes
   - Mrs. Prior-yes

33. DISCUSSION

Ms. Bellaran moved to approve the following:

a. Mr. Mahon: To approve the 4 day work week (Monday – Thursday) summer schedule for all 12-month office employees, from July 1, 2017 to August 18, 2017; 8:30 a.m. to 3:30 p.m. with a half hour lunch.

b. Mr. Mahon: Recommend approval of Jillian Dispoto Clayton as School Psychologist/Counselor for the 2017-2018 school year, Step 5 MA+30 subject to verification of certification and fingerprinting documentation.
c. Mr. Mahon: Recommend approval of Candace Arey’s request for maternity leave as outlined in the latter to the Board of Education dated April 24, 2017.

Mrs. Mele seconded, and the motion carried on a roll call vote:
Ms. Bellaran-yes  Dr. Loughlin-yes, abstained on 33.b.  Mrs. Mele-yes
Mrs. Lynch-yes  Mrs. Prior-yes

34.  **ADJOURNMENT**

Ms. Bellaran moved to adjourn the meeting at 12:14 A.M.

Mrs. Mele seconded, and the motion carried on a roll call vote:
Ms. Bellaran-yes  Dr. Loughlin-yes  Mrs. Mele-yes
Mrs. Lynch-yes  Mrs. Prior-yes

Respectfully submitted,

Brian F. Savage, Ed. D.
School Business Administrator/
Board Secretary