SEA GIRT BOARD OF EDUCATION  
REGULAR MEETING  
May 23, 2019  
AGENDA

1. CALL TO ORDER AND OPENING STATEMENT  
The May 23, 2019 meeting of the Sea Girt Board of Education is called to order. Advance notice of this meeting was published in accordance with the "Open Public Meetings Act", P.L. 1975, c. 231. Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Any individual wishing to address the Board shall be recognized by the presiding officer and shall give their name, address and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not during the public portion of this meeting discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. The agenda references lettered documents. All of those documents are available in the red binder on the table. Please do not remove any of these items so that any community member can review all of the documents in their entirety.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL  
Mrs. Lynch, Mr. O'Reilly, Mrs. Prior, Mrs. DiFeo, Mr. Leonhardt

4. RESOLUTION FOR EXECUTIVE SESSION  
RESOLVED, that the Sea Girt Board of Education meeting hereby convenes to executive session to discuss 8 personnel, 1 contractual matter, ___ student matter, and ___ legal matters.

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.
5. **ADJOURNMENT TO EXECUTIVE SESSION**

   MOTION:
   SECOND:
   ROLL CALL: Mrs. Lynch, Mr. O'Reilly, Mrs. Prior, Mrs. DiFeo, Mr. Leonhardt

6. **ADJOURNMENT FROM EXECUTIVE SESSION**

   MOTION:
   SECOND:
   ROLL CALL: Mrs. Lynch, Mr. O'Reilly, Mrs. Prior, Mrs. DiFeo, Mr. Leonhardt

7. **PUBLIC COMMENT ON AGENDA ITEMS**

8. **CORRESPONDENCE**

   ○ Thank You Notes
   ○ Maternity Letter

9. **PRESENTATION**

   ○ Strategic Plan Update

10. **RECOGNITION**

    N/A
11. COMMITTEE REPORTS

- Insurance/Finance/Building & Grounds - Met 5/9/19  Mr. Leonhardt
- Personnel/Negotiations - Met 5/23/19  Mrs. Lynch
- Curriculum/Technology - Met 5/20/19  Mrs. Prior
- Policy/Legislation - Met 5/23/19  Mrs. DiFeo
- Enrollment - Met 5/2/19  Mr. Papera

12. ADMINISTRATIVE REPORTS:  Mr. Papera

- SSDS (Student Safety Data System) Report - 0 reported HIB, 0 founded, 1 incident of vandalism involving multiple offenders
- Teacher Appreciation
- State Testing
- School Board nominating petitions for the November election must be delivered to the Monmouth County Clerk by 4:00 p.m. on July 29, 2019.

BUSINESS ADMINISTRATOR'S MOTIONS

13. Mr. Bardsley:  Request the Board accept the minutes of the open and closed session as written for April 30, 2019.

14. Mr. Bardsley:  Request the Board accept the minutes of the open and closed session as written for the special meeting held on May 10, 2019.

MOTION:
SECOND:
ROLL CALL:  Mrs. Lynch, Mr. O’Reilly, Mrs. Prior, Mrs. DiFeo, Mr. Leonhardt
15. Mr. Bardsley: Request permission to pay the current bills for May 2019, in the amount of $277,232.38 said list will be filed and made part of the minutes.

16. Mr. Bardsley: Request approval of the payroll for the month of May 2019, in the amount of $239,572.64.

17. Mr. Bardsley: Request approval of transfers to the budget listed in Document “B” and approval for submission of the Monthly Transfer Report for the month of April 2019 listed in Document “C” to the Monmouth County Superintendent of Schools.

18. Mr. Bardsley: Request Board adoption of the following resolutions:

   RESOLVED: that pursuant to N.J.A.C. 6A:23-2.11 the Business Administrator certifies that as of April 2019 no line item accounts have encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

   RESOLVED: that pursuant to N.J.A.C. 6A:23-2.11, the Sea Girt Board of Education, after review of the Secretary’s and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23.


19. Mr. Bardsley: Request approval of the Student Activity/Graduation Account Disbursements for April 2019 as listed in Document “Q”.

MOTION:  
SECOND:  
ROLL CALL:  Mrs. Lynch, Mr. O'Reilly, Mrs. Prior, Mrs. DiFeo, Mr. Leonhardt
20. Mr. Bardsley: Request approval of the following motion to approve the withdrawal from Capital Reserve as follows:

WHEREAS, N.J.A.C. 6A:23A-14.1(h)(1) allows the withdrawal of Capital Reserve approved by the local Board of Education during the school year for pre-development cost of an eligible capital project,

WHEREAS, the Project is considered an “eligible” project and a withdrawal from Capital Reserve would be allowed upon the approval of the Board of Education,

NOW THEREFORE BE IT RESOLVED by the Sea Girt Board of Education that it hereby authorizes the district’s School Business Administrator to withdraw from Capital Reserve for the excess funds for the pre-development cost of Roof Project, an eligible project, in the amount of $14,781.

MOTION:
SECOND:
ROLL CALL: Mrs. Lynch, Mr. O’Reilly, Mrs. Prior, Mrs. DiFeo, Mr. Leonhardt

SUPERINTENDENT’S MOTIONS

21. Mr. Papera: Recommend approval of the 2018-2019 Class Trips as listed in Document “R”.
22. Mr. Papera: Recommend reappointment of the following tenured professional faculty for the 2019-2020 school year. These appointments are made at salaries in accordance with the contract between the SGEA and the Sea Girt Board of Education.

- Melissa Belott
- Mary DeCristofano
- Mary Beth Grant
- Maureen Brady
- Holly Boyer
- Elyse Vanderspiegel
- Cortney Genis
- Catherine Gray
- Nancy Lawlor
- Laura Dunbar
- Lori Campbell (P/T)
- Kristi Curry
- Ryan Ritchey
- Richard Wnek
- Martin Mundie
- Candice Arey (P/T)
- Joanne Ryder

23. Mr. Papera: Recommend appointment of the following non-tenured faculty for the period of September 1, 2019 through June 30, 2020 (the 2019-2020 school year). Salaries are in accordance with the SGEA contract

- __________
- __________
- __________
- __________
- __________
- __________
- __________
- __________
24. Mr. Papera: Recommend the approval of the following Schedule B positions for the 2019-2020 school year:

- Summer School Teacher - Lori Campbell
- Team Leader Primary - Mry DeCristofano
- Team Leader Intermediate - Elyse Vanderspiegel
- Team Leader Pre-High - Cortney Genis
- Safety Patrol Advisor - Rich Wnek
- Drama Club Advisor - Marty Mundie
- Asst. Drama Club Advisor - Kelly Schimpf
- Overnight Field Trip Chaperone (Washington DC) - Marty Mundie, Ryan Ritchey
- Coach in Charge of Athletics - Rich Wnek
- Soccer Coach (boys) - Rich Wnek
- Soccer Coach (girls) - Maureen Brady
- Basketball Coach (boys) - James Cooper
- Basketball Coach (girls) - Eileen Herron
- Baseball Coach - Rich Wnek
- Softball Coach - Devon Wagner
- Tennis Coach - Laura Dunbar
- Cheerleading Coach - Mary Beth Grant
- Lunchtime Sports Advisors - Kristine Stonesifer
- Lunchtime Study Hall Advisor -
- Graduation Class Advisor (Yearbook) - Nancy Lawlor
- Graduation/Music Director - Marty Mundie
- Band Director - Marty Mundie
- Detention Proctor - Cortney Genis
- Peer Leader Advisor - Stefanie O'Donnell
- Peer Leader Asst. Advisor - Devon Wagner
- Technology Facilitator - Laura Dunbar
- Newspaper Advisor - Kerry Lopez
25. Mr. Papera: Recommend the appointment of the following Extended School year and summer positions
   ○ Summer Music Teacher - Marty Mundie
   ○ ESY Physical Therapist - Alyson Stout
   ○ ESY Occupational Therapist - Amy Forsythe
   ○ ESY Speech Therapist - Nancy Sutor
   ○ ESY Teachers - Kelly Bakerian

26. Mr. Papera: Recommend reappointment of the following INSTRUCTIONAL AIDES professional faculty for the 2019-2020 school year. These appointments are made at salaries in accordance with the contract between the SGEA and the Sea Girt Board of Education.
   ○ Melissa Farrell (Part Time)
   ○ Susan Masco (Part Time)
   ○ Maureen MacIntosh (Part Time)
   ○ Kelly Schimpf (Full Time)

27. Mr. Papera: Recommend the approval of the maternity leave plan for Kelly Schimpf.

28. Mr. Papera: Recommend re-appointment of Richard Katz as part-time Supervisor of Teaching and Learning.

29. Mr. Papera: Recommend re-appointment of Michael Bardsley as part-time Business Administrator/Board of Education Secretary pending negotiation.

30. Mr. Papera: Recommend appointment of Carly Fanslau as Assistant Principal/Director of Student Services pending negotiation.
31. Mr. Papera: Recommend appointment of Rick Guibord as School Technology Coordinator pending negotiation.

32. Mr. Papera: Recommend re-appointment of custodial staff pending negotiation:
   - Miguel Batista
   - Hugo Baez

33. Mr. Papera: Recommend re-appointment of office staff pending negotiation:
   - Kathryn Luttman
   - Lisa Farnkopf
   - Kerry Lopez

34. Mr. Papera: Recommend approval of the following personnel for up to 10 hours of professional development during the summer of 2019:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cortney Genis</td>
<td>Code of Conduct and Discipline/Demerit System</td>
</tr>
<tr>
<td></td>
<td>Outside/Silent Reading Program:</td>
</tr>
<tr>
<td></td>
<td>Projects with rubrics for each grade for each marking period</td>
</tr>
<tr>
<td>Kelly Schimpf</td>
<td>Social Studies resources and materials</td>
</tr>
<tr>
<td></td>
<td>Review alignment of the 4th Grade Social Studies curriculum to the NJ Student Learning Standards.</td>
</tr>
<tr>
<td>Mary Beth Grant</td>
<td>Social Studies resources and materials</td>
</tr>
<tr>
<td>Mary DeCristofano</td>
<td>Social Studies resources and materials</td>
</tr>
<tr>
<td></td>
<td>Review updated Pearson math series</td>
</tr>
<tr>
<td></td>
<td>updating guided reading &quot;literacy cafe menu&quot; skills and strategies lesson visuals and charts for Daily 5</td>
</tr>
<tr>
<td>Name</td>
<td>Action Item</td>
</tr>
<tr>
<td>----------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Cara Walters</td>
<td>Outside/silent reading program: projects for each grade level for each marking period and rubrics for each project. Learn to analyze NJSLA results and standards</td>
</tr>
<tr>
<td>Devon Wagner</td>
<td>Develop life skills curriculum/program for student SDM refinement IEP work work to switch I&amp;RS over to Frontline RTI system</td>
</tr>
<tr>
<td>Jill Lehmann</td>
<td>Update Outside reading (projects, rubrics, assignments NJSLA data analysis Update 7th grade narrative assignment</td>
</tr>
<tr>
<td>Marty Mundie</td>
<td>Inventory all drama club materials Review Ukulele implementation</td>
</tr>
<tr>
<td>Holly Boyer</td>
<td>Inventory STEM supplies and the STEM lab STEM program refinement</td>
</tr>
<tr>
<td>Laura Dunbar</td>
<td>Inventory STEM supplies and the STEM lab STEM program refinement</td>
</tr>
<tr>
<td>Kristine Stonesifer</td>
<td>Reorganize media center Review and build upon library collection</td>
</tr>
<tr>
<td>Maureen Brady</td>
<td>Social Studies resources and materials Book clubs planning for ELA</td>
</tr>
<tr>
<td>Melissa Belott</td>
<td>Guided Reading/Writer’s Workshop curriculum in Kindergarten.</td>
</tr>
<tr>
<td>Nancy Lawlor</td>
<td>Social Studies resources and materials and curriculum grades 5-8</td>
</tr>
<tr>
<td>Cathy Gray</td>
<td>Code of Conduct and Discipline/DeMerit System NJSLA Data Review/Math Placement</td>
</tr>
<tr>
<td>Ryan Ritchey</td>
<td>NJSLA Data Review/Math Placement</td>
</tr>
<tr>
<td>Stefanie O'Donnell</td>
<td>Training to better navigate online portions of current Spanish program</td>
</tr>
</tbody>
</table>
35. Mr. Papera: Recommend approval of the following Facility Use Request:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Location</th>
<th>Time(s) &amp; Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sea Girt Recreation</td>
<td>Fields</td>
<td>Wednesday nights 5-7pm</td>
</tr>
<tr>
<td>Running Camp</td>
<td></td>
<td>July 10-August 14</td>
</tr>
</tbody>
</table>

36. Mr. Papera: Recommend approval of the following professional development requests:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Title &amp; Location (if Not at SGES)</th>
<th>Date(s)</th>
<th>Board Cost Not to Exceed*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Devon Wagner</td>
<td>NJPSA/FEA</td>
<td>5/14/19</td>
<td></td>
</tr>
<tr>
<td>Rich Wnek</td>
<td>Alliance to Save Energy End of Year Meeting</td>
<td>5/29/19</td>
<td></td>
</tr>
</tbody>
</table>

*Cost does not include substitute pay.
** Listed as separate agenda item.
MOTION:
SECOND:
ROLL CALL:  Mrs. Lynch, Mr. O'Reilly, Mrs. Prior, Mrs. DiFeo, Mr. Leonhardt

37. COMMENTS OR QUESTIONS FROM MEMBERS OF THE PUBLIC

38. DATES TO REMEMBER:
   May 29 - New Student Orientation
   May 30-31 8th Grade DC Trip
   June 10 - Red Sneakers for Oakley Walk
   June 14 - Variety Show
   June 17 - Field Day
   June 18 - Awards Ceremony
   June 19 - 8th Grade Graduation
   June 20 - Students Last Day, PreK & Kindergarten Graduation
   June 20- Board of Education (change of date from 6/27)
   June 21 - Teachers Last Day

39. DISCUSSION

40. ADJOURNMENT

MOTION:
SECOND:
ROLL CALL:  Mrs. Lynch, Mr. O'Reilly, Mrs. Prior, Mrs. DiFeo, Mr. Leonhardt